**Caselberg Trust Margaret Egan Cities of Literature**

**Writers Residency**

**Application Form for 2024**

* Please read the Caselberg Trust Margaret Egan Cities of Literature Writers Residency “Information for Applicants 2024” prior to completing this application.
* Please complete all sections of the application in English and keep answers to the length requested.
* Applicants **are required** **to set out the subject line of their email as follows:**

***Your Name* Margaret Egan Residency Application 2024**

* Supporting material as outlined should be emailed with this application.
* **Please submit applications and supporting documents as PDF files or Word documents (not .pages files etc) and include your last name in the filenames of all files submitted.**

**Applications close 31 March 2024 11.59 p.m. (NZST)**

Section 1: Personal and contact details

First name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postal Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Section 2: Cover letter and CV – please attach a CV that includes your creative achievements in writing, and a cover letter outlining your reasons for applying.

*(The CV should include details of previous projects/awards/exhibitions/publications/events, as well as information regarding relevant education/training).*

Section 3: What is your proposed project*?*

*(Please include a project/work plan to a maximum of two sides of A4).*

Section 4: Describe how this residency would benefit your professional practice/career? *(Maximum of one side A4)*

Section 5: Please provide the names of two referees:

*(one of whom may be the person providing the testimonial)*

Relationship to applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Section 6: **I confirm that I can undertake the residency from 2 November to 13 December 2024.**

Applicant’s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please ensure:

1. You have read [Information to Applicants 2024](https://www.cityofliterature.co.nz/assets/PDFs/Feb-24-Info.-for-NZ-Applicants-JD.docx)
2. You have completed all the sections
3. You have attached a copy of your CV and cover letter (**as PDF or Word Document**)
4. You have **included your last name in the filenames of all files submitted**
5. You have given the details of 2 referees
6. You have signed the application
7. Your application email subject line reads: ***Your Name* Margaret Egan Residency Application 2024**

Applications must be emailed by **31 March 2024 11.59 p.m. (NZST)** to [caselberg1@gmail.com](mailto:caselberg1@gmail.com)